

# Dalton Woods Homeowner's Association

## Board of Directors Meeting Minutes

### October 9, 2023, via Zoom

#### Board members in attendance:

- Thomas Northey
- Jackie Alsobrook
- Paul Hutchins
- Jody Kirkman
- Ricky Slatton

#### Additional Attendees:

- Toni Sponheimer, Leland Management

#### Call to Order:

- Meeting was called to order by Tom Northey at 6:30pm.

#### Establish Quorum:

- A quorum was established with the presence of 5 board members.

#### Proof of Meeting Notice:

- Meeting notice was sent via e-blast as well as posted onsite with agenda more than 48hrs in advance.

#### Approval of Meeting Minutes:

- A motion was made by Paul Hutchins and seconded by Jody Kirkman to approve the BOD meeting minutes dated 9/6/23. Motion passed by all directors.

#### New Business:

- Jody Kirkman made a motion and Paul Hutchins seconded to approval the proposal from Greg Swan provided he is charging \$39 per pole cleaning & \$32 per sign cleaning. Motion passed unanimously.
- Budget Workshop changes:
  - 6040 Legal fees - \$3k
  - 6110 Insurance - \$6k
  - 6160 Management Fee – Would like to add an additional line item marked “extra meetings” in the amount of \$300. *Board agreed with the management fee increase.*
  - 6220 Corporate Annual - \$122.50 (2 sunbiz per year)
  - 6280 Traffic Management - \$250 (1 traffic detail and 1 speed camera)
  - NEW – Community Events - \$500
  - 6390 Misc – *open for account manager to use to make final number a whole number.*
  - 6260 Community Website - \$1450 (thinking of adding a Dalton Woods zoom pro acct)
  - 6560 Landscaping - \$3k
  - 6791 Front Entrance - \$1k
  - 7850 Utilities - \$4300
  - 8005 Reserves POOLED - \$16,500
  - 8010 Reserves ROADS - \$26,750
- *Management recommended fully funding the reserves per the reserve study.*
- *Board agreed to mail the draft budget & meeting notice along with a cover letter explaining budget increase.*

**Adjournment:**

- With no further business to discuss, a motion for adjournment was made by Tom Northey, seconded by Paul Hutchins and meeting was adjourned at 8:10pm.

*Respectfully submitted by Toni Sponheimer, LCAM*